

COMPANY REGISTRATION NUMBER: 2023311

CHARITY REGISTRATION NUMBER: 298705

THE ESSEX JAMME MASJID TRUST LIMITED

Company Limited by Guarantee

Unaudited Financial Statements

31 July 2019

THE ESSEX JAMME MASJID TRUST LIMITED

Company Limited by Guarantee

Financial Statements

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THE ESSEX JAMME MASJID TRUST LIMITED

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31st July 2019

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 July 2018.

Reference and administrative details

Registered charity name: THE ESSEX JAMME MASJID TRUST LIMITED

Charity registration number: 298705

Company registration number: 2023311

Principal office and registered office: 48 Chelmsford Avenue
Southend-on-Sea
Essex
SS2 6JG

The Trustees: Mr Shamsul Haque Chowdhury – Chairman
Mr Mohammed Nozmul Hussen – Vice Chairman
Mr Mohammed Sanaul Haque
Mr Mohammed Ruhul Shamsuddin
Mr Nur Islam
Mr Luckman Uddin

The directors, who are trustees for the purposes of charity law, have complied with the duty in section 4 of the Charities Act 2006 to have due regard to public benefit guidance published by the Commission.

Company Secretary Mohammed Sanaul Haque

Independent Examiner Mahbub & Co Ltd
58 Nelson Street
London
E1 2DE

Structure, governance and management

Governing Document

The Charity is constituted as a company limited by guarantee and is therefore governed by its Articles of Association as adopted by a special resolution passed on the 1st July 2011.

Appointment of trustees

All members are requested to send nomination of trustees (directors) prior to the election day and are informed of the outgoing directors. Voting is by ballot and is supervised by two independent commissioners appointed by the board.

Trustee induction and training

New trustees are briefed on their legal obligation under charity and company law, the content of Memorandum and Articles of Association, the committee and decision making processes and recent financial plan of the charity. This ensures that new trustees are aware of the scope of their responsibilities

Organisation

The board of trustees administer the charity. The board meets regularly and is assisted by a management committee which is elected by members to assist the board in day to day operations covering religious functions. education of all age groups, supervising maintenance and renovation work, collection of funds and other matters arising from time to time. All the trustees and the management committee give their time freely and receive no remuneration or other financial benefits.

Risk Management

The charity trustees have considered the major risks to which the charity is exposed and have reviewed those risks and steps have been taken to address those risks as follows:

- 1) Health and safety discussion at Board Meetings.
- 2) Financial policies and cash flow discussions with the bankers and frequent discussions with members.
- 3) Security and protection of property, staff, volunteers, students and congregation with the police, security firm, and insurance brokers.

Objectives and activities

The Charity's object and its principal activity continues to be that of maintaining the mosque premises for prayers and worship, providing islamic education, and promoting the Islamic faith. The Charity is organised so that the board of directors, who are the Trustees of the Company, meet regularly in order to manage its affairs as there is no full-time administrator.

Achievements and performance

There has been a steady increase in worshipers attending the mosque. Facilities for bathing and shrouding of dead in line with Islamic teachings are available in the mosque.

Necessary repairs were carried out to the mosque and investment properties in order to maintain these in good condition.

The educational activity of the Trust operating as Southend Islamic Academy has been actively engaged in coping with the increase in students attending by recruiting part time teachers. The volunteers involved in this activity are an important resource in improving learning environment keeping in view the core Islamic values.

The trustees consider the performance of the Charity this year has been satisfactory.

Financial review

The net income during the year amounted to £17,262 following appeals to raise funds to repay loans and for the general upkeep of the mosque. Costs were contained within budget. The directors consider the financial position of the Charity, as shown in the Financial Statements, to be satisfactory.

Plans for future periods

The aims of Essex Jamme Masjid Madrasa include: To connect students to authentic Islamic teachings. To build and augment Islamic knowledge so as to understand how to live Islam practically. To enable a positive atmosphere conducive to productive learning and development. To increase student's love of Allah and His Messenger. To inspire students to embody the teachings of Islam and to be productive community role models. To instill confidence to respect others and their environments.

There are also plans to develop community programmes with wider community and other organisations as the trustees place great importance on sharing a good understanding of Islam with others whilst gaining an understanding of other cultures and traditions. Consideration is being given to build another floor above the secondary hall in order to accommodate increasing number of Madrasa attendees.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies' exemption. The trustees' annual report was approved on 23 October 2019 and signed on behalf of the board of trustees by:

Mohammed Nozmul Hussen – Vice Chairman

THE ESSEX JAMME MASJID TRUST LIMITED

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of THE ESSEX JAMME MASJID TRUST LIMITED

Year ended 31st July 2019

| report to the trustees on my examination of the financial statements of THE ESSEX JAMME MASJID TRUST LIMITED ('the charity') for the year ended 31st July 2019.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, | report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination | have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

| have completed my examination. | confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

| have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mahbub & Co Ltd

Independent Examiner

58 Nelson Street, E1 2DE

23 October 2019

THE ESSEX JAMME MASJID TRUST LIMITED

Company Limited by Guarantee

Statement of Financial Activities

(including income and expenditure account)

Year ended 31st July 2019

		2019		2018
		Unrestricted Fund	Restricted Fund	Total funds
Note		£	£	£
Income and endowments				
Donations and legacies	5	123,778		78,674
Charitable activities	6	24,572		37,295
Investment income	7	<u>31,975</u>		<u>34,600</u>
Total income		180,325		150,569
Expenditure				
Expenditure on raising funds:				
Costs of raising donations and legacies	8			
Investment management costs	9	-	-	1,730
Expenditure on charitable activities	10,11	<u>163,062</u>		<u>123,376</u>
Total expenditure		<u>163,062</u>		<u>125,106</u>
Net income		<u>17,263</u>		<u>25,463</u>
Other recognised gains and losses				
Gains from revaluation of fixed assets				
Net movement in funds		17,263		25,463
Reconciliation of funds				
Total funds brought forward		<u>916,543</u>	<u>868,580</u>	<u>1,785,123</u>
Total funds carried forward		933,806	868,580	1,785,123

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

THE ESSEX JAMME MASJID TRUST LIMITED

Company Limited by Guarantee

Statement of Financial Position

31 July 2019

	Note	2019 £	2018 £
Fixed assets			
Tangible fixed assets	16	1,035,294	1,046,051
Investments	17	<u>725,000</u>	<u>725,000</u>
Total fixed assets		1,760,294	1,771,051
Current assets			
Debtors	18	-	824
Cash at bank and in hand		74,414	54,879
Creditors: amounts falling due within one year			
Other creditors including taxation and social security		30,722	39,117
Accruals and deferred income		<u>1,600</u>	<u>2,514</u>
Total creditors		<u>32,322</u>	<u>41,631</u>
Net current assets		<u>42,092</u>	<u>14,072</u>
Total assets less current liabilities		<u>1,802,386</u>	<u>1,785,123</u>
Net assets		<u>1,802,386</u>	<u>1,785,123</u>
Funds of the charity			
Restricted income funds:			
Revaluation reserve		15,411	15,411
Other restricted income funds		853,169	853,169
Unrestricted funds:			
Revaluation reserve		189,349	189,349
Other unrestricted income funds		<u>744,457</u>	<u>727,194</u>
Total unrestricted funds		933,806	<u>916,543</u>
Total charity funds	21	<u>1,802,386</u>	<u>1,785,123</u>

THE ESSEX JAMME MASJID TRUST LIMITED

Company Limited by Guarantee Statement of Financial Position (*continued*)

31 July 2019

For the year ending 31st July 2019 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements. These financial statements have been prepared in accordance with the provisions applicable to companies' subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 23 October 2019 , and are signed on behalf of the board by:

Mr Mohammed Nozmul Hussen

Vice Chairman

THE ESSEX JAMME MASJID TRUST LIMITED

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31st July 2019

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is 48 Chelmsford Avenue, Southend-on-Sea, Essex, SS2 6JG.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Disclosure exemptions

No cash flow statement has been presented for the company.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes. Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment. Restricted funds are subjected to restrictions on their

expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income: - income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably. - legacy income is recognised when receipt is probable and entitlement is established. - income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers. - income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates: - expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods. - expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities. - other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Tangible assets

Freehold Property is not depreciated as it is maintained to such a standard that the estimated residual value is not likely to be less than the cost.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Fixtures and Fittings	-	15% straight line
Equipment	-	25 % straight line

Investments

Unlisted equity investments are initially recorded at cost, and subsequently measured at fair value. If fair value cannot be reliably measured, assets are measured at cost less impairment. Listed investments are measured at fair value with changes in fair value being recognised in income or expenditure.

Investment property

Investment property is initially recorded at cost, which includes purchase price and any directly attributable expenditure. Investment property is revalued to its fair value at each reporting date and any changes in fair value are recognised in income or expenditure. If a reliable measure of fair value is no longer available without undue cost or effort for an item of investment property, it shall be transferred to tangible assets and treated as such until it is expected that fair value will be reliably measurable on an on-going basis.

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date. For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that are largely independent of the cash inflows from other assets or groups of assets. For impairment testing of goodwill, the goodwill acquired in a business combination is, from the acquisition date, allocated to each of the cash-generating units that are expected to benefit from the synergies of the combination, irrespective of whether other assets or liabilities of the entity are assigned to those units.

Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument. Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument. Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund. When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a

discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

4. Limited by guarantee

The Company was incorporated as a company limited by guarantee and not having a share capital. Every member of the company has undertaken to contribute to the assets of the company, in the event of its being wound up while a member, within one year after ceasing to be a member, an amount not exceeding £100.

5. Donations and legacies

	Unrestricted Fund £	Total funds 2019 £	Unrestricted Fund £	Total funds 2018 £
Donations				
Appeals & donations	123,778	123,778	78,674	78,674
Grants				
Membership & nomination fees	<u>123,778</u>	<u>123,778</u>	<u>78,674</u>	<u>78,674</u>

6. Charitable activities

	Unrestricted Fund £	Total funds 2019 £	Unrestricted Fund £	Total funds 2018 £
Fees for educational activities	24,572	24,572	37,295	37,295

7. Investment income

	Unrestricted Fund £	Total funds 2019 £	Unrestricted Fund £	Total funds 2018 £
Income from investment properties	31,975	31,975	34,600	34,600
Bank interest receivable	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	31,975	31,975	34,600	34,600

8. Costs of raising donations and legacies

	Unrestricted Fund £	Total funds 2019 £	Unrestricted Fund £	Total funds 2018 £
Hospitality & catering	-	-	0.00	0.00

9. Investment management costs

	Unrestricted Fund £	Total funds 2019 £	Unrestricted Fund £	Total funds 2018 £
Property repairs and maintenance charges	-	-	1,730	1,730

10. Expenditure on charitable activities by fund type

	Unrestricted Fund £	Total funds 2019 £	Unrestricted Fund £	Total funds 2018 £
Mosque maintenance & upkeep	126,457	126,457	31,143	31,143
Education & religious service	-	-	74,810	74,810
Humanitarian Aid and Appeals	-	-	2,250	2,250
Support costs	<u>36,605</u>	<u>36,305</u>	<u>15,173</u>	<u>15,173</u>
	<u>163,062</u>	<u>163,062</u>	<u>123,376</u>	<u>123,376</u>

11. Analysis of support costs

	Mosque Management £	Education £	Total 2019 £	Total 2018 £
Communications and IT	-	-	-	559
General office	13,753	-	13,753	1,582
Finance costs	792	-	792	488
Governance costs	<u>22,060</u>	-	<u>22,060</u>	<u>12,544</u>
	<u>36,605</u>	=	<u>36,605</u>	<u>15,173</u>

Support costs are allocated as appropriate on basis of staff time. floor area and usage.

12. Net income

Net income is stated after charging/(crediting):	2019	2018
	£	£
Depreciation of tangible fixed assets	15,060	11,920

13. Independent examination fees

	2019	2018
	£	£
Fees payable to the independent examiner for:		
Independent examination of the financial statements	1,582	1,700

14. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2019	2018
	£	£
Wages and salaries	75,126	69,147
Employer contributions to pension plans	<u>781</u>	<u>464</u>
	<u>75,907</u>	<u>69,611</u>

The average head count of employees during the year was 17 (2018: 17). The average number of full-time equivalent employees during the year is analysed as follows:

No employee received employee benefits of more than £60,000 during the year (2018: Nil).

15. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

16. Tangible fixed assets

	Freehold Property £	Fixture & Fittings £	Equipment £	Total £
Cost				
At 1st August 2018	1,026,023	45,633	25,362	1,097,018
Additions	<u> </u>	<u>4,302</u>	<u>-</u>	<u>4,302</u>
441 At 31st July 2019	1,026,023	49,934	25,362	1,101,320
Depreciation				
At 1st August 2018	-	31,519	19,447	50,966
Charge for the year	<u>-</u>	<u>9,987</u>	<u>5,073</u>	<u>15,060</u>
At 31st July 2019	-	41,506	24,520	66,026
Carrying amount				
At 31st July 2019	<u>1,026,023</u>	<u>8,428</u>	<u>843</u>	<u>1,035,294</u>
At 31st July 2018	<u>1,026,023</u>	<u>14,113</u>	<u>5,915</u>	<u>1,046,051</u>

17. Investments

	Investment properties £
Cost or valuation	
At 1st August 2018 and 31st July 2019	725,000
Impairment	
At 1st August 2018 and 31st July 2019	
Carrying amount	
At 31st July 2019	725,000
At 31st July 2018	725,000

All investments shown above are held at valuation.

Investment properties

Investment Properties held above is at valuation by Trustees.

18. Debtors	2019	2018
	£	£
Prepayments and accrued income	-	824

19. Other creditors including taxation and social security falling due within one year

	2019	2018
	£	£
Social security and other taxes	2,657	480
Pension Contributions to Smart Pensions	552	137
Other creditors	<u>27,513</u>	<u>38,500</u>
	<u>30,722</u>	<u>39,117</u>

20. Pensions and other post retirement benefits**Defined contribution plans**

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £781 (2017: £464).

21. Analysis of charitable funds**Unrestricted funds**

	At 1 st August 2018 £	Income £	Expenditure £	Gains and Losses £	At 31 st July 2019 £
General funds	727,194	180,325	(163,062)	-	744,457
Revaluation reserve	<u>189,349</u>	—	—	—	<u>189,349</u>
	<u>916,543</u>	<u>180,325</u>	<u>(163,062)</u>	-	<u>933,806</u>

Restricted funds

	At 1 st August 2018 £	Income £	Expenditure £	Gains and Losses £	At 31 st July 2019 £
Freehold Property	829,969				829,969
UK investment property	23,200				23,200
Revaluation reserve	<u>15,411</u>	—	—	—	<u>15,411</u>
	<u>868,580</u>				<u>868,580</u>

Total Fund	1,802,386
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